RULES AND REGULATIONS FOR PARTICIPANTS

A. GENERAL BASES

A.1. The Guadalajara International Film Festival (FICG) seeks to promote and spread the film production in Latin America through a rendezvous and collaboration of their industries, formation of new talents and distribution of films in the region so that they can access a wider audience.

A.2. FICG is a cultural event organized by the Board of the Guadalajara International Film Festival A.C., Cineteca FICG, the University of Guadalajara (UdeG) the Mexican Institute of Cinematography (IMCINE), the Government of Jalisco, and Municipalities of Guadalajara, Zapopan, and Tlaquepaque, among other partners.

A.3. Each year the Festival occurs during one week in March in the city of Guadalajara, Jalisco, Mexico.

B. SECTIONS AND ELIGIBILITY

B.1. MEZCAL AWARD

B.1.1. Mexican feature fiction and documentary films made in 2019-2020 must have their Mexican premiere at the FICG, these films must not have been previously exhibited in Mexico in a film festival, public screenings, television, or distributed on Blu-ray / DVD or internet.

B.1.2. The minimum length is 60 minutes to participate at this section.

B.1.3. The official list of eligible films will be defined by the Programming Direction and the General Direction of FICG and will be published before the Festival.

B.1.4. International and World Premieres will be prioritised for selection.
B.2. IBERO-AMERICAN FICTION FILMS


B.2.2. The minimum length is 60 minutes to participate at this section.

B.2.3. In order to be considered for this section, the films must have its Mexican premiere at the FICG, these films must not have been previously exhibited in Mexico in a film festival, public screenings, television, or distributed on Blu-ray / DVD or internet.

B.2.4. International and World Premieres will be prioritised for selection.

B.3. IBERO-AMERICAN DOCUMENTARY


B.3.2. The minimum length is 60 minutes to participate at this section.

B.3.3. In order to be considered for this section, the films must have its Mexican premiere at the FICG, these films must not have been previously exhibited in Mexico in a film festival, public screenings, television, or distributed on Blu-ray / DVD or internet.

B.3.4. International and World Premieres will be prioritised for selection

B.3.5. No materials made for television, series, or institutional are accepted.

B.4. IBERO-AMERICAN SHORT FILM


B.4.2. Fiction and documentary short films may participate.

B.4.3. The maximum length is 30 minutes to participate at this section.

B.4.4. In order to be considered for this section, the films must have its Mexican premiere at the FICG, these films must not have been previously exhibited in Mexico in a film festival, public screenings, television, or distributed on Blu-ray / DVD or internet.

B.4.5. International and World Premieres will be prioritised for selection
B.4.6. No materials made for television, series, advertising and institutional materials are accepted.

B.5. INTERNATIONAL ANIMATION FEATURE FILM

B.5.2. The minimum length is 60 minutes to participate at this section.
B.5.3. In order to be considered for this section, the films must have its **Mexican premiere** at the FICG, these films must not have been previously exhibited in Mexico in a film festival, public screenings, television, or distributed on Blu-ray / DVD or internet.
B.5.4. **International and World Premieres will be prioritised for selection**

B.6. RIGO MORA AWARD FOR INTERNATIONAL ANIMATION SHORT FILMS

B.6.2. The maximum length is 30 minutes to participate at this section
B.6.3. In order to be considered for this section, the films must have its **Mexican premiere** at the FICG, these films must not have been previously exhibited in Mexico in a film festival, public screenings, television, or distributed on Blu-ray / DVD or internet.
B.6.4. **International and World Premieres will be prioritised for selection**
B.6.5. No materials made for television, series, advertising or institutional materials are accepted.

B.7. MAGUEY AWARD

B.7.1. International fiction and documentary films that address issues related to QUEER cinema and the LGBTQ+ community made between 2019 and 2020.
B.7.2. The minimum length is 60 minutes to participate at this section.
B.7.3. In order to be considered for this section, the films must have its **Mexican premiere** at the FICG, these films must not have been previously exhibited in Mexico in a film festival, public screening, television, or distributed on Blu-ray / DVD or internet.
B.7.4. As well as the selection of Maguey Award, films from the competitive sections (Ibero-American Documentary, Ibero-American fiction film, International Animation Feature Film and Mezcal Award) addressing thematic LGBTQ+ will be eligible for this award.

B.7.5. The official list of selected films will be defined by the Direction of Maguey Award, Programming Direction and the General Direction. The list will be published before the Festival.

B.8. MADE IN JALISCO

B.8.1. Mexican fiction and documentary films made in Jalisco during 2018 - 2019 that will have its Mexican premiere at the FICG, these films must not have been previously exhibited in Mexico in a film festival, public screenings, television, or distributed on Blu-ray / DVD or internet.

B.8.2. The minimum length is 60 minutes to participate at this section.

B.8.3. The official list of eligible films will be defined by the General Direction of FICG and will be published before the Festival.

B.8.4. International and World Premieres will be prioritised for selection

B.9. PARALLEL SECTIONS

B.9.1. In addition to the official competition, the programme of FICG is formed by diverse parallel sections addressing particular themes and approaches:

- **Guest of Honour**: A showcase from the best of the production made in recent years within the country or region invited to FICG.
- **International Panorama**: The best of world cinema in through the year and films awarded at international film festivals.
- **Gala**: selection of international films for charitable screenings.
- **Son de cine**: music related fictions and documentary films.
- **Film 4 Climate**: films about the environment and society.
- **Films for Children**: children's movies.
- **Culinary Cinema**: Fiction and documentary films focusing on the world of food.
• **Portraits**: The best of documentary world cinema in through the year and films awarded at international film festivals.

B.9.2. Films submitted for the official competition may be invited to participate in any of the parallel sections.

**C. SUBMISSIONS AND SELECTION**

C.1. In order to participate, filmmakers must register their films filling the form available at the website www.ficg.mx and also send a secure private link and password with the final cut or rough cut for online review.

C.2. Registration must be completed by a person or entity authorised by the director that will act as a contact. There is no limit on the number of films that a single filmmaker or production company can register.

C.3. Registration of the film will not be considered valid if the registration form is not filled in entirely and if a copy for reviewing on the dates specified is not received.

C.4. All film submissions are free of charge, however, the participant will cover all expenses derived from the submitting process.

C.5. The filmmakers who submit a film are credited as the authors of the work and holders of the moral and economic rights of the same. Likewise, must have the permissions and copyright of texts, works, music and other materials subject to the intellectual property laws and copyright used in the submitted film. The submitter will take the responsibility off the Board of the Guadalajara International Film Festival, A.C. University of Guadalajara of any liability for the possible copyright claims that may arise from any of the participating films by third parties.

C.6. The submitted films will be evaluated by a selection committee comprised of recognised experts, academics, filmmakers and presided by the Programming Direction and General Director of the festival. The decision of the committee is final.

C.7. To make the selection, the committee will evaluate the work taking into consideration the values of film production, contribution and artistic excellence of the work in all areas (screenplay, direction, cinematography, acting, music, editing) as well as the relevance and interest of the issues raised in the film for the culture of Latin America.
C.8. The final selection will be defined by the quality of the works and will seek to include the biggest representation of nations and Latin American film industries prioritising world premieres, international premieres (first pass out of the country of origin), Latin American and Mexican premieres (in that order).

C.9. In case of doubts about the nationality of a film, the filmmakers will be asked by the Festival for documentation certifying their origin considering aspects such as the director's nationality and creative team, credible sources of financing by any Latin American country, and the country of production.

C.10. Films with a member of its creative staff, who also holds a responsible position in FICG are not allowed to participate in the official competition.

C.11. The selection committee will form the Official Selection program as follows:

- Up to 16 Mexican films for selection Mezcal Award
- Up to 12 Ibero-American fiction Films.
- Up to 12 Ibero-American Documentary films.
- Up to 30 Ibero-American short films.
- Up to 10 films for Maguey Award, in addition to LGBTQ+, involved movies from Ibero-American Feature film section, Ibero-American Documentary, international Animation Feature Films and Mezcal Award.
- Up to 10 International Animation feature films
- Up to 20 animation short films for the Rigo Mora Award.
- Up to 8 Fiction and documentary films for Made in Jalisco

C.12. The General Direction of the festival reserves the right to invite films directly to the official competition if considered pertinent.

C.13. Selected films will be notified directly by an invitation letter issued by the Programming Direction in January. The invitation will be considered confidential until the date the Festival makes public its programme through a newsletter and the official website. Once selected, the movie may not be removed from the Official competition. At Mezcal Award, Ibero-American Fiction Films, Ibero-American Documentary Films, as well as the International Animation Films awards, the presence of the director is mandatory.

C.14. The selected films must confirm their participation within 48 hours of the reception of the selection letter, to corroborate the information sent in the registration form, and send the info that FICG additionally will request including traffic information, exhibition copy, materials and texts for the official catalogue.

C.15. The films that accept the invitation will receive the documentation that defines the rights and benefits related to accreditation, ticketing, specific
accommodation and transportation for participants from each section. **FICG will not provide additional privileges to participants.**

C.17. Selected films for the official competition must send an online screener of the final cut available until **April 1st, 2020**, for exhibition procedures.

**D. AWARDS AND JURORS**

D.1. The awards granted by the FICG seek to reward the talent, recognise and promote the artistic development of the filmmakers, and to encourage the strengthened Film industry in Ibero-America.

D.2. The official FICG award is the Mayahuel, a commemorative statuette that FICG grants to the Winners of the competitive sections. In some categories, a cash prize will accompany the statuette. The prizes for each section are as follows:

**D.2.1. Mezcal Award**

- **Mezcal Award** to the Best Mexican Film, Mayahuel accompanied by $500,000.00 MXN (five hundred thousand Mexican pesos) granted to the majoritarian film production company.

- **Audience Award**, Mayahuel accompanied by $100,000.00 MXN (one hundred thousand Mexican pesos) granted to the director.

**D.2.2. Prizes for the Ibero-American Fiction Film**

- **Best Film**, Mayahuel accompanied by $500,000.00 MXN (five hundred thousand Mexican pesos) granted to the majoritarian film production company.

- **Special Jury Prize**, Mayahuel statuette.

- **Best First film**, Mayahuel statuette.

- **Best Director**, Mayahuel statuette.

- **Best Screenplay**, Mayahuel statuette.

- **Best Actor**, Mayahuel statuette.

- **Best Actress**, Mayahuel statuette.

- **Best Cinematography**, Mayahuel statuette.
D.2.3. Prizes for Ibero-American Documentary Film

- **Best Documentary**, Mayahuel accompanied by $200,000.00 MXN (two hundred thousand Mexican pesos) granted to the majoritarian film production company.

- **Special Jury Prize**, Mayahuel statuette.

D.2.4. Ibero-American Short Film Award

- **Best Short Film**, Mayahuel accompanied by $75,000.00 MXN (seventy-five thousand Mexican pesos) granted to the director of the film.

D.2.5. Prizes for International Animation Feature Film

- **Best Animation Film**, Mayahuel accompanied by $500,000.00 MXN (five hundred thousand Mexican pesos) granted to the majoritarian film production company.

D.2.6. Rigo Mora International Animation Short Film Award

- **Best International Animation Short Film**, Mayahuel accompanied by $200,000.00 MXN (two hundred thousand Mexican pesos) granted to the director of the film.

D.2.7. Maguey Award

- **Maguey Award** for Best Picture LGBTQ+, commemorative EMME statuette.

D.2.8. Made In Jalisco Award

- **Best film made in Jalisco**, Mayahuel statuette.

D.3. The official awards will be announced at the end of the Festival by an international jury comprised for each section, who will evaluate the artistic excellence of the films in competition.

D.4. The jury will be formed by renowned professionals of the film industry and cultural fields. Its members will be appointed by the Organising Committee and approved by the Board of FICG.
D.5. Mezcal Award will be granted by a jury of 15 film and communication media students from recognised universities in Mexico and Latin America. Each institution invited by FICG selects and run for their representative(s).

D.6. FICG members may be present at the deliberations of juries but may not cast a vote. The decision of the jury is final.

D.7. No official award may be null. The awards for the best films of each section cannot be declared ex aequo.

D.8. The Audience Award will be granted to the best film voted by the audience within the Mezcal Award section. The public will vote exclusively during its first public pass.

D.9. To claim their awards, winners must provide the documentation requested by FICG’s legal department within 30 days after the Festival’s closing ceremony.

D.10. There are parallel prizes awarded by independent institutions, associations and FICG member companies. The sponsors of these awards define their own system and operation rules, the FICG has no meddling upon those awards.

D.11. The winning films in the Ibero-American Fiction film section and Mezcal award may be submitted for consideration by the Hollywood Foreign Press Association (HFPA®) whose members vote the Golden Globe Awards. The films selected must confirm to FICG their intention to participate and meet the requirements of the notice of HFPA®.

E. SCREENINGS

E.1. FICG will reach the contact person for each film and send a guide detailing technical requirements, deadlines and delivery methods of the screening copy. Copies must reach compliance guidelines and dates indicated.

E.2. The filmmakers must personally deliver or send by courier the exhibition copy in digital cinema package format (DCP and Blu-ray) at the offices of FICG. No shipments will be accepted via regular mail (postal service).

E.3. All screening copies should be open and with no KDM. If a film is sent with KDM, all KDM costs will be paid by the entity that submitted the film to FICG.

E.4. The Festival will not pay screenings fees for the films participating in the Official Competition.

E.5. FICG will only cover the cost of outbound at the end of the Festival. Shipping costs must be covered entirely by the entity that submits the film. FICG will not cover customs fees to release the copy.
E.6. The producer or entity that submits the film must provide a contact information and return address. **FICG will not be responsible for copies not reclaimed 30 days after the closing ceremony of the festival.**

E.7. The organising committee of FICG establishes the order and dates for the selected films to be screened.

E.8. Selected films will be part of screenings and showcases organised by FICG or associations affiliated to the University of Guadalajara and carried out in various regions of Jalisco during the dates of the Festival and the following months.

E.9. All films must be submitted in their original language and version. Screening copies shall not include any additional content, one-minute films, trailer, or the making of.

E.10. If the original language of the film is Spanish, the screening copy must have English subtitles. If the original language is English, the screening copy must have Spanish subtitles. If the original language is other, the screening copy must be subtitled in Spanish and English. **All costs related to subtitling processes and electronic subtitling must be covered by the entity that performs the submission. If the copy does not have the stated subtitling, the film may be disqualified.**

E.12. **FICG’s responsibility, in case of fire, loss, theft, damage and / or destruction of a screening copy during the period between arrival at the Festival and its delivery to the courier company contracted by the Festival, is limited to payment of the cost for the CRU, HDD, USB, Blu-Ray Disc, etc, on which the film was sent. The deadline to make any claim upon a copy shall be within 30 calendar days from the closing ceremony.**

E.13. For press and publicity of the film, the production company will present portfolios press kits or EPK, 5 posters, 10 photos in digital format, crew list and synopsis, the biography of the director, producer, screenwriter and lead actors, as well as a link to a three-minute trailer before February 10th, 2020. If you do not have this material, the Festival will use three minutes of the film from its screener for promotional purposes. **All promotional material delivered to FICG will not be returned. The Festival is not responsible for the storage, maintenance, and return of advertising materials of the production during FICG.**
F. CONDITIONS OF PARTICIPATION

F.1. The General Direction of FICG will resolve any matter not foreseen by these rules and regulations. These cases will be reviewed by the direction and coordinators of each area involved.

F.2. The submission and participation of a film implies acceptance of these rules and the dates stipulated in this document. Failure to meet one or more of its clauses can imply the cancellation of participation at FICG or disqualification of the film in competition.

F.3 FICG has a zero tolerance policy in cases of disrespect, harassment or situations in which the integrity of our guests, organising committee, audience and voluntaries is at risk.

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